

BISHOPS CLYST PARISH COUNCIL

Minutes of Bishops Clyst Parish Council Meeting
Held on Monday 12 May 2014 (following on from the AGM)
At Clyst St Mary Primary School Hall

PRESENT	Cllrs	M Norman (Chair)	D Axford (DA)
		A Cotterill (AC)	P Cain (PC)
		C Trudgeon (CT)	C Fairburn (CF)
		S Perry (SP)	M Fernbank (MF)
		M Gibbs (MG)	

District Cllr Mike Howe (MH), the Clerk and 5 members of the public were present.

- 1 **APOLOGIES** - Apologies were received from Cllrs R Norman (RN), S Eyre (SE) and R Hatton (RH). It is hoped County Cllr Peter Bowden will arrive later.
- 2 **MINUTES** - DA proposed, PC seconded and all agreed that the Minutes of the April meeting be confirmed and signed as a correct record. MN signed the April Minutes.
- 3 **RISK ASSESSMENT/DECLARATIONS OF INTEREST AND DISPENSATIONS.**
MN wished to register receipt of complimentary Devon County Show tickets. Risks were noted. No declarations of interest or written dispensations were received.
- 4 **MATTERS ARISING FROM THE LAST MEETING:**
 - 4.1 *Upper Car Park* - Fly-tipping – Clerk to enforce Judgement as no settlement has been made from Mr William Uglow. It was decided that the Bailiff route would be more appropriate. Action: Clerk.
 - 4.2 Parking problems in village – CT reported that he was looking into the 'Community Right to Challenge' process however at this moment in time the Parish Council would not qualify. He will continue to investigate. MN reported that a meeting with Tony Rowe of Exeter Chiefs had proved positive. Mr Rowe agreed to supply 4 temporary 'No Rugby Parking' signs for the Council to use from September, in strategic positions around the village (ie, car parks and entrances to village). Action: C/Parking Gp
 - 4.3 Showpersons Site – MH reported that the site is still in the development phase and is progressing slowly; the owners are complying with the conditions.
 - 4.4 Youth Club – the Clerk reported that only two parents had come forward as volunteers to help out occasionally. Wendy Laverick willing to stand as Treasurer. Cllrs present considered that in order for the Club to be successful more volunteers needed to be available to form a rota. It was felt that this project could not be progressed any further at this stage. Action: Clerk
 - 4.5 Any Other Matters Arising:- The lower car park : kick board needs replacing, weeds around trees need pulling, bank next to pub needs strimming. Action: Clerk.
- 5 **REPORT FROM COUNTY COUNCILLOR - PETER BOWDEN (PB)**
Not present.
- 6 **REPORT FROM DISTRICT COUNCILLOR - MIKE HOWE (MH)**
EDDC - Local Plan - He reported that there were 3 major areas of concern expressed by the Inspector. The 5% blanket increase in village development should be based on sustainability therefore some villages may lose the 5% increase and others may increase.
He reported concerns from Oil Mill Lane residents regarding the recent planning application at Enfield Farm for an Anaerobic Digester.
Fibre Optic Broadband is on target for the village in June.
Bridge House – has received planning consent for the floor levels as they are and it is thought that there is an interested buyer.
- 7 **REPORT FROM PCSO DONNA BAKER**
Not present.
- 8 **OPEN SESSION**
 - A member of the public raised concerns over the possible development at Winslade Park and loss of recreation land. The Chairman explained that this would be discussed later in the agenda.
 - When would gully clearing take place? Although some gullies have been cleared recently, Cllrs are meeting DCC/SWW on 28.5.14 to discuss this.

Open session closed.

Signed Chair Dated: 09.06.14

9 **S106 FUNDING**

- New village survey – The S106 Steering Group met with EDDC S106 Officer on 8.5.14 and notes from that meeting had previously been circulated. AC had met with BT Jenkins who will provide a quote for levelling the field behind the village hall. Further investigations are being looked into regarding other possible projects. To be discussed at the June meeting. Action: S106 Steering Group

10 **PLANNING - SP**

Applications for Consideration:

<u>Plan No & Type</u>	<u>Location</u>	<u>Proposed Development</u>
14/0778/FUL	Craigs House, CSM	Construction of single storey rear extension
The Planning Committee supported this application.		
14/0763/LBC	Sowton Village Hall	Replacement of corrugated asbestos sheeting from roof of kitchen and toilet block with polymer sheeting.
The Planning Committee supported this application.		
14/0858/MFUL	Enfield Farm, OML, CSM	Construction of agricultural anaerobic digester plant for production for renewable energy.
To be discussed at the end of Planning Section.		
14/1066/FUL	100 Clyst Valley Road, CSM	Two storey side extension.
SP proposed this application be supported. MN seconded. All agreed.		
14/0951/FUL (Adjoining)	Hill Barton Business Pk	Construction of detached two-storey industrial building comprising storage (B8) and offices (B1), associated car parking and bin and bike store.
14/1151/TRE	31 Winslade Park Ave, CSM	T1 - T4, Sycamore - Crown thin by up to 20% removing tertiary branches up to 2inch diameter and less than 1/3rd parent stem. Crown lift by up to 6ft with a maximum 3 inch cut diameter removing secondary and tertiary branches.

SP proposed this application be supported. MN seconded. All agreed.

Decisions from EDDC:

<u>Plan No & Type</u>	<u>Location & Proposed Development</u>	<u>Decision</u>
14/0732/FUL	Shepherds Rest, OML, CSM Construction of single storey extension	Grant
14/0741/FUL	37 Clyst Valley Road, CSM Construction of single and two storey extension	Grant
14/0787/FUL	11 Clyst Valley Road, CSM Construction of single storey side extension to provide replacement garage and store and provision of bay window to dining room.	Grant
14/0530/FUL	The Malsters Arms, CSM Construction of 2 no semi-detached dwellings on former public house car park and provision of vehicular access and parking spaces.	Grant
14/0778/FUL	Craigs House, CSM Construction of single storey rear extension	Grant

Any other matters for information/discussion:

To discuss any relevant planning matters, if required

- Neighbourhood Planning – DA reported that he had spoken to Lympstone and Woodbury Parish Councils who had used a ‘facilitator’ for their funding applications. DA would provide details to RH when he was back from holiday. It is hoped that the funding application will be submitted before the summer.
- Exeter Youth Rugby – variation of original consent in Oil Mill Lane – Open Meeting planned for 9.6.14 (7 pm at CSM Primary School Hall). There was some doubt as to what Exeter Chief’s connection with Exeter Youth Rugby would be.
- Enfield Farm Major Application for an Anaerobic Digester (AD) – SP reported that he had received the paperwork but had not had time to look through it in detail. Planning Committee meeting to take place 21.5.14 at the School Hall 7 pm to consider this application (Clerk to book school hall).

- Winslade Consultation Group – PC reported that the group had been looking into various options. The Parish Plan clearly states that the Council would look to preserve this recreational land. The Clubs that use these grounds have been given notice to vacate the land by 31.12.14. The Group has arranged to meet these organisations (Countess Wear Cricket Club and Heavitree Youth Football Club) shortly. The chairman of the Heavitree Youth FC has registered his conflict of interest with his employer as he works for the agent acting on behalf of F&C Reit for the sale of the land. A meeting has been held with Plymouth Brethren who own the field adjoining the football ground. A meeting has been arranged with DALC regarding advice on the Community Right to Bid process (Localism Act 2011) – to register the field as an asset. F&C Reit would like to meet with the Parish Council at the end of May.

Action: Winslade Consultation Group

11 **ACCOUNTS AND FINANCES - PC/Clerk.**

The Clerk reported the cheques written out for authorisation.

- PC proposed, AC seconded and all agreed the monthly transactions be authorised.
- Annual Return and Accounts for y/e 2014, has been returned from the Internal Auditor with no comments.

12 **HIGHWAY MATTERS - to receive updates on matters previously raised.**

12.1 Church Lane – overgrown hedges – RN looked at the overgrown hedges and did not feel that there were any that significantly overhung the road. It was agreed that a letter be sent to households after the bird nesting season, reminding them of their responsibilities. Action: Clerk.

12.2 CSM Roundabout Shrubs – DCC have no resources to enable maintenance of the roundabout and recommend we look into sponsorship. DA has approached St Bridgets Nurseries. For June agenda, Action: DA

12.3 CSM village to crossing point at roundabout – overhanging vegetation – DCC will organize hedge-cutting.

12.4 Winslade Park Grass Verges – CSM grass-cutting planned for 19.5.14. Winslade Park has not had any highways cuts yet and some grass is 3 ft high. MH stated that Exmouth Town Council paid for extra cuts that were required. The contractor is able to collect grass. Monitor quality of work once grass has been mowed.

12.5 45 Clyst Valley Road – Footpath remedial works – SP reported that the work had been carried out by DCC.

12.6 Any other highway matters:

- The bollard opposite the shop on the highway has been knocked over.
- It was thought that Dr Bayliss' application would arrive in the summer.
- Quality of pothole repairs. DA wished a letter of complaint be sent to DCC, seconded SP. All agreed.

Action: Clerk

- MN reported that the Old Roman Bridge is a mess. The sapling growing out of the parapet wall has not yet been dealt with by DCC, weeds, rubbish and dog faeces litter the bridge edges and surface. MH promised to report to Streetscene. Clerk to report to DCC.

Action: Clerk/MH

15 **DEVON REMEMBERS – The Group to meet on Friday and invite parishioners to an open meeting at a later date.**

14 **POLICIES/DOCUMENTS DUE FOR REVIEW/AGREEMENT**

- Model Standing Orders – Standards Task & Finish Group to report at June meeting.
- Insurance Policy Review – Finance & General Purposes Working Group to discuss at their Precept meeting in December.

15 **CORRESPONDENCE**

No additional correspondence to report.

16 **REPORTS**

16.1 Village Halls - Clyst St Mary – nothing to report Sowton – nothing to report.

16.2 Airport – DA did not attend 7.5.14 meeting but agreed to circulate notes as soon as he receives Minutes.

16.3 Allotments – All rents had been paid and all tenancy agreement signed except one - Plot 12 – Holly Wood – despite messages and emails, no signed tenancy agreement had been received. Members suggested a letter be written giving a deadline of 31.5.14.

16.4 Play Area/Field – MG reported that a quote from MNR Projects in the sum of £375 had been received to make good the medium risk items as highlighted on the RoSPA report. MG proposed this quote be accepted. DA seconded. All agreed. Clerk to get quote for rabbit fencing along the bottom of the new fence (long length of fence nearest the hall only) as holes in the play area are becoming apparent.

16.5 Report from School Governor – no report.

16.6 Any Other Reports:-

17 **ANY OTHER BUSINESS RAISED BY AGREEMENT**

- CF reported that she had not heard anything re: Musico Festival at Westpoint. CF to make enquiries.
- MG gave her apologies at the next meeting.

18 **DONM – Mon 9 June 2014 – CLYST ST MARY PRIMARY SCHOOL HALL STARTING AT 7.30 PM PROMPT.**
The Chairman reminded members of the Open Meeting starting at 7 pm – Presentation by Exeter Youth Rugby.

The Chairman thanked those present for their attendance and declared the meeting closed at 9.32 pm.